



Section B

Recap By Fund



2025-2026
FINAL BUDGET

Recap by Fund

YOUTH & FAMILY SERVICES FUND – 160

The Youth & Family Services Fund was created to account for all revenues and expenditures directly related to the Youth & Family Services (YFS) Department. These programs include the Thrift Shop operations, Individual & Family Counseling, Senior Services, Emergency Assistance, and the School-Based Services program. YFS is largely supported by donations, grants, and the MIYFS Foundation.

Description	2023	2024	2025	2026	Percent Change	
	Actual	Forecast	Budget	Budget	24-25	25-26
REVENUES						
Budgeted						
Use of Operating Reserves	\$ -	\$ -	\$ 523,003	\$ 558,833	N/A	6.9%
Federal, State & Local Grants	61,011	40,202	44,559	44,559	10.8%	0.0%
Healthy Youth Initiative Grants	263,969	368,693	90,000	92,500	-75.6%	2.8%
School Counselor Program Support	60,000	60,000	60,000	60,000	0.0%	0.0%
Thrift Shop	1,571,418	1,723,108	1,895,000	2,080,000	10.0%	9.8%
Program Fees & Donations	111,817	118,526	286,500	297,500	141.7%	3.8%
Emergency Assistance Program Support	177,497	112,500	35,000	35,000	-68.9%	0.0%
MIYFS Foundation Support	515,000	515,000	515,000	515,000	0.0%	0.0%
Affordable and Supplemental Housing	40,436	40,442	35,441	35,441	-12.4%	0.0%
Opioid Settlement Agreements	-	178,591	42,000	42,000	-76.5%	0.0%
Interfund Transfer	864,790	670,000	350,000	350,000	-47.8%	0.0%
Total Budgeted Revenues	\$ 3,665,938	\$ 3,827,062	\$ 3,876,503	\$ 4,110,833	1.3%	6.0%
Not Budgeted						
Beginning Fund Balance (Reserved)	632,642	1,063,789	856,795	297,962	-19.5%	-65.2%
TOTAL REVENUES	\$ 4,298,580	\$ 4,890,851	\$ 4,733,298	\$ 4,408,795	-3.2%	-6.9%
EXPENDITURES						
Budgeted						
YFS Administration	\$ 353,619	\$ 432,258	\$ 495,755	\$ 519,783	14.7%	4.8%
Thrift Shop	997,554	1,171,951	1,272,773	1,372,915	8.6%	7.9%
School Counselor Program	762,646	855,623	997,985	1,046,010	16.6%	4.8%
Senior Outreach	53,034	60,311	63,962	69,243	6.1%	8.3%
Family Counseling	297,898	363,019	520,011	563,374	43.2%	8.3%
Emergency Assistance & Food Pantry	443,304	333,910	333,558	340,544	-0.1%	2.1%
Healthy Youth Initiative Grants	326,737	293,981	192,459	198,964	-34.5%	3.4%
Interfund Transfers	-	-	-	-	N/A	N/A
Total Budgeted Expenditures	\$ 3,234,791	\$ 3,511,053	\$ 3,876,503	\$ 4,110,833	10.4%	6.0%
Not Budgeted						
Ending Fund Balance	1,063,789	1,379,798	856,795	297,962	-37.9%	-65.2%
TOTAL EXPENDITURES	\$ 4,298,580	\$ 4,890,851	\$ 4,733,298	\$ 4,408,795	-3.2%	-6.9%

YFS Fund: Expenditure Summary

Presented in the table below are expenditures by category for 2023-2026.

Description	2023	2024	2025	2026	Percent Change	
	Actual	Forecast	Budget	Budget	24-25	25-26
EXPENDITURES						
Budgeted						
Salaries and Wages	\$ 1,736,676	\$ 1,925,492	\$ 2,272,479	\$ 2,420,642	18.0%	6.5%
Benefits	651,985	852,957	982,343	1,049,291	15.2%	6.8%
Contractual Services	302,503	277,840	196,325	207,700	-29.3%	5.8%
Other Services and Charges	543,628	454,764	425,356	433,199	-6.5%	1.8%
Total Budgeted Expenditures	\$ 3,234,791	\$ 3,511,053	\$ 3,876,503	\$ 4,110,832	10.4%	6.0%
Not Budgeted						
Ending Fund Balance	1,063,789	1,379,798	856,795	297,962	-37.9%	-65.2%
TOTAL EXPENDITURES	\$ 4,298,580	\$ 4,890,851	\$ 4,733,298	\$ 4,408,794	-3.2%	-6.9%

YFS Fund: Fund Balance

Fund balance consists of the following restricted and unrestricted amounts.

Description	2023	2024	2025	2026
	Actual	Forecast	Budget	Budget
Beginning Fund Balance	\$ 632,642	\$ 1,063,789	\$ 1,379,798	\$ 856,795
Plus Revenues	3,665,938	3,827,062	3,353,500	3,552,000
Less Expenditures	(3,234,791)	(3,511,053)	(3,876,503)	(4,110,833)
Ending Fund Balance	\$ 1,063,789	\$ 1,379,798	\$ 856,795	\$ 297,962
Consisting of:				
Emergency Assistance & Food Pantry	118,228	118,228	118,228	118,228
Opioid Settlement Funds	42,447	202,123	183,620	161,148
Operating Reserve	903,114	1,059,447	554,947	18,586
Ending Fund Balance	\$ 1,063,789	\$ 1,379,798	\$ 856,795	\$ 297,962



Section D

Operating Budget by Department



2025-2026

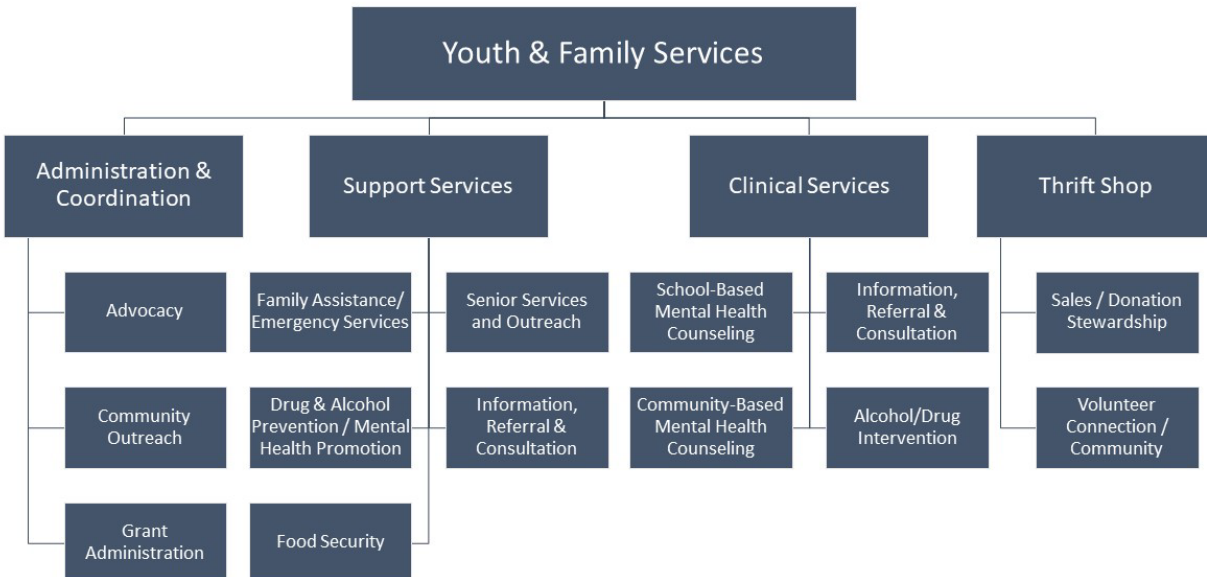
FINAL BUDGET

GMHB Exhibit #306 - 0004

YOUTH & FAMILY SERVICES

The Youth & Family Services (YFS) Department provides a wide range of human services for Mercer Island residents. These services include programs in the behavioral health domain that offer mental health counseling and intervention, prevention of risk behaviors, senior case management, emergency family assistance, food security, and community level risk factor prevention and health promotion. YFS is organized around the following functions:

- Administrative/Coordination Services:** Provide managerial direction, oversight, program coordination, security and privacy compliance, and administrative support to YFS Department programs and staff. Execute targeted planning efforts to ensure service configuration reflects community needs and explore, vet, and execute options to increase revenues for community and human services.
- Community-Based Programming and Clinical Services:** Provide a wide array of coordinated community-based and school-based services to children, youth, couples, individuals, families, and seniors at the Luther Burbank Administration Building and each of the public schools in the Mercer Island School District. Services include mental health counseling and substance abuse intervention services; financial, food, rent, and other basic assistance to low-income individuals and families; senior outreach and case management; information, referral, and consultation services; and community-wide mental health promotion and substance abuse prevention.
- Mercer Island Thrift Shop:** A grassroots, community-based retail thrift business that raises funds to support the programs of Youth & Family Services. The Thrift Shop provides a resource for re-use and recycling of community members' donations; provides opportunities for volunteers of all ages; and generates revenues for the YFS Department's array of human services.



Operating Expenditures

Department Function	2023	2024	2025	2026	Percent Change	
	Actual	Forecast	Budget	Budget	23-24	25-26
Administration	353,619	512,258	495,755	519,783	-3.2%	4.8%
Professional Services	1,883,619	1,906,844	2,107,975	2,218,134	10.5%	5.2%
Thrift Shop	997,554	1,171,951	1,272,773	1,372,915	8.6%	7.9%
Total	3,234,792	3,591,053	3,876,503	4,110,832	7.9%	6.0%

2025-2026 Work Plan

1. **Goal: Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.** *(Adopted City Council 2025-2026 Priority, see AB 6435)*
 - 1.1 Work with the City Manager, Finance, and community partners on a stabilization plan for YFS revenues. This work is tied to Thrift Shop operations and development of a sustainable long-term funding strategy. This work is ongoing.
 - 1.2 Continue to partner and collaborate with the MIYFS Foundation on community fundraising campaigns. Meet regularly with the MIYFS Foundation to coordinate fundraising strategies to address both short-term and long-term funding needs. This work is ongoing.
 - 1.3 Explore new funding opportunities for YFS programming, including grants. This work is ongoing.
2. **Goal: Provide Access to Mental Health Services to all MISD Students**
 - 2.1 Renew the Interlocal Agreement with the Mercer Island School District (MISD) annually.
 - 2.2 Ensure YFS mental health and substance use intervention/prevention counseling services are accessible to all students in the MISD by providing at least one Clinical Team staff member at each elementary school and two staff members at the middle school and high school.
 - 2.3 Continue to monitor and integrate behavioral health data and emerging intervention strategies to address the ongoing youth mental health crisis and adverse impacts from the COVID-19 Pandemic. This work is ongoing.
3. **Goal: Scale Community Based Mental Health Services to Meet Demand**
 - 3.1 Maintain outpatient mental health services and the clinical intern program, with two to four unpaid, 9-12-month, graduate level interns placed annually.
 - 3.2 Continue public outreach campaigns to address community mental health needs related to the COVID-19 Pandemic recovery and other emerging issues.
 - 3.3 Update department outcome/output tracking and develop template for annual reporting mechanism by Q1 2025.
4. **Goal: Provide Emergency Assistance and Geriatric Case Management**
 - 4.1 Provide food support for residents facing food insecurity.
 - 4.2 Provide emergency financial assistance support as available including case management and resource/referral support each year of the biennium. Continue collaboration with the YFS Foundation to raise and pass through funds to meet additional emergency assistance needs.
 - 4.3 Provide geriatric case management services and resources/referral each year of the biennium

Youth & Family Services

5. Goal: Implement Trauma-Informed Approaches (TIA) Organizational Development

- 5.1 Re-implement TIA organizational assessment for the YFS department by Q2 2026
- 5.2 Continue to integrate TIA concepts into weekly clinical team meetings, monthly YFS All Staff meetings, administrative operations, and direct clinical and case management work. This work is ongoing.

6. Goal: Seek Funding Sustainability for the Healthy Youth Initiative

- 6.1 Monitor regional and federal funding opportunities for substance use prevention and mental health promotion programming to determine eligibility for available funding. This work is ongoing.
- 6.2 Maintain regional and national relationships that are conducive to competitive grant applications. This work is ongoing.
- 6.3 Apply for any eligible funding to sustain Healthy Youth Initiative programming beyond the 2025-2026 biennium. This work is ongoing.

7. Goal: Integrate Equity and Social Justice Practices

- 7.1 Schedule annual diversity, equity, and inclusion trainings and consultation targeted for mental-health professionals and human services providers.
- 7.2 Hold quarterly mental health-specific consultation sessions during clinical team meetings in partnership with regional human service organizations or providers/experts. This work is ongoing.

8. Goal: Grow Thrift Shop operations and work towards optimizing sales.

- 8.1 Increase annual revenues by 10% each year of the biennium based on FY 2024 gross revenues.
- 8.2 Utilize sales and special events to draw customers for high-impact sale days.
- 8.3 Implement a volunteer hiring program that covers specific hours and positions to increase donation processing, production, and customer service efficiency. This work is ongoing.
- 8.4 Standardize production and donation processes and implement staff cross training to ensure consistency and best practice.
- 8.5 Develop a marketing and education strategy to better inform the community about the Thrift Shop and its mission to support YFS services and programs by Q4 2025.
- 8.6 Continue upgrading and expansion of retail space in the shop to increase revenue and customer shopping experience.
- 8.7 Collaborate with YFS to enhance and expand positive social externalities of Thrift Shop operations.

Revenue & Expenditure Summary

Description	2023	2024	2025	2026	Percent Change	
	Actual	Forecast	Budget	Budget	23-24	25-26
Revenues:						
YFS Operating Reserve	-	-	468,657	499,683	N/A	6.6%
Federal, State & Local Grants	324,980	408,895	407,417	402,200	-0.4%	-1.3%
MI School District (Shared Cost)	60,000	60,000	60,000	60,000	0.0%	0.0%
Thrift Shop Sales	1,571,418	1,723,108	1,895,000	2,080,000	10.0%	9.8%
Program Fees & Donations	152,253	158,968	292,364	305,291	83.9%	4.4%
Emergency Assistance Program Support	177,497	112,500	115,000	115,000	2.2%	0.0%
MIYFS Foundation Support	515,000	515,000	515,000	515,000	0.0%	0.0%
Opioid Settlement Funds	-	178,591	48,000	48,000	-73.1%	0.0%
Transfer from General Fund	124,722	150,000	350,000	350,000	133.3%	0.0%
Transfer from Contingency	217,725	-	-	-	N/A	N/A
ARPA Funding	522,343	600,000	-	-	-100.0%	N/A
Total Revenues	3,665,938	3,907,062	4,151,438	4,375,174	6.3%	5.4%
Expenditures:						
Salaries & Wages	1,736,676	1,925,492	2,272,479	2,420,642	18.0%	6.5%
Benefits	651,985	852,957	982,343	1,049,291	15.2%	6.8%
Supplies	44,282	52,150	50,750	50,750	-2.7%	0.0%
Contractual Services	302,503	357,840	196,325	207,700	-45.1%	5.8%
Communications	16,186	8,700	17,000	18,000	95.4%	5.9%
Internal Service Charges	115,679	119,248	128,486	134,589	7.7%	4.7%
Utilities	13,896	14,000	14,100	14,100	0.7%	0.0%
Other Services & Charges	346,713	252,550	207,440	207,440	-17.9%	0.0%
Intergovernmental Services	6,872	8,116	7,580	8,320	-6.6%	9.8%
Total Expenditures	3,234,792	3,591,053	3,876,503	4,110,832	7.9%	6.0%